

Christmas in the Manger at the Saanich Fairground
November 25-26, 2022

Vendor Application

- I have read and agree to the General Terms and Conditions (review General Terms and Conditions on the Christmas in the Manger web page at saanichfair.ca)
- I certify that my products were made by me, by hand and made in Canada.
- I have commercial insurance coverage

Have you previously been a vendor at Christmas in the Manger?

- Yes If yes, in 2018 or 2019? Yes No

This is a juried craft show. All products not approved in 2018, 2019 or earlier must be juried.

- I was a 2018/2019 vendor and have new products to be juried (list only new items below).
- No – new vendor

Business Information

Business name or doing business as name (if applicable)

Last Name

First Name

Phone

Email

Alternate phone

Email2

Street address

Address line 2

City/Town

Province

Postal Code

Website

https://

Facebook

https://facebook.com/

Instagram

https://instagram.com/

Please provide a brief biography (125 words max) of yourself as an artisan or crafter.

Product Information

Product category: Please select the category from the attached list (page 5) which best describes what you make.

Please list the products you would like to sell at Christmas in the Manger (including new products).

For vendors of food and beverage products:

I have read and understand “Temporary Food Markets Guideline for the Sale of Foods at Temporary Food Markets” (BC CDC)

My food and beverage products are classified as: Lower Risk Higher Risk

I have a current Food Safe or Market Safe certificate.

I have attached all approved paperwork required by Island Health or other authorities.

Product Photos

All vendors need to submit product photos, even if they are not being juried. Email us (craftfair@saanichfair.ca) no more than three (3) high quality images that best represent the products that you would like to sell. Your images are not only used for jury selection but may also be used to promote Christmas in the Manger. See our notes on the craft fair webpage for suggestions on how to take quality product photos.

- Each photo should be minimum of 600 px in the smallest dimension and no more than 3 MB.
- Rename your files before uploading so the file name is the same as your name or business name so we can easily link the image to you (for example, craftycrafter1.jpg).
- Accepted file types: jpg, png, jpeg, pdf

Booth Location

We will do our best to accommodate specific booth requests, but no booth assignment is guaranteed. We provide tables, chairs and access to power if requested. The vendor is responsible for providing the power cables, staging and backdrops if required (we do not provide backdrops). Booths are for one artist, maker or grower only and may not be shared without approval of the Saanich Fair. Booths will be assigned after the Saanich Fair (Labour Day weekend).

Booth sizes

RCMP Barn 10 ft X 10 ft

Agricultural Hall 8ft wide X 6 ft deep (will NOT accommodate a standard market tent)

Preferred booth location

RCMP Barn

Agricultural Hall

If you chose the Agriculture Hall, please select a preferred room (one only).

Cedar Room Foyer Juniper Room

Number of booth spaces requested (max 3) 1 2 3

Number of tables RCMP Barn None 1 2

 Ag Hall None 1

Number of chairs None 1 2

Access to power

Additional information/special requests

Payment and Pricing

Booth fees and application deadlines

Early Bird \$150 + 5% GST = \$157.50 Deadline: May 31, 2022

Right on Time \$190 + 5% GST = \$199.50 Deadline: July 31, 2022

Better Late than Never \$210 + 5% GST = \$220.50 Deadline: November 1, 2022

Payment

A non-refundable deposit of \$50 is required for eligible applications to be considered. Payment in full is due after you application has been approved and you have been notified.

Please see payment details on page 4.

Payment options (select one)

We accept:

- E-transfer: accounts@saanichfair.ca
- Visa and MasterCard: Call the office for details.
- We prefer payment by e-transfer or credit card but if you want to pay by cheque, please bring your cheque to the Saanich Fair office.

Authorization to pay by credit card

Authorization to pay \$50 deposit using this credit card		
Credit Card # _____	Expiry date ____/____	CVV _____
Authorization for payment of fee balance if approved using this credit card.		
Credit Card # _____	Expiry date ____/____	CVV _____

Vendor signature

Product category: Please select the category from the attached list which best describes what you make. Refer to page 2.

- Art (paintings, prints, illustrations)
- Bodycare and/or aromatherapy
- Baby and children's clothing, toys and more
- Ceramics and/or pottery
- Fashion – accessories
- Fashion – clothing
- Food or drink items (non-alcoholic)
- Wine, cider, mead, beer and/or distilled products
- Glasswork
- Home décor and or/home accessories, candles
- Jewellery
- Knitwear
- Leatherwork
- Metalwork
- Paper goods (greeting cards, paper decorations, etc.)
- Pet items
- Photography
- Woodwork
- Other (not including food or drink) _____